

Chapter 3 meeting Friday March 11th at Langdon Farms Golf Club - In the Big Red Barn

Board Meeting: 10:30am
Meeting: 12:00pm
Speaker: 12:15pm

24377 Airport Road NE
Aurora, OR 97002
LUNCH: \$16

Takings from the Property Owner's Perspective



Jill S. Gelineau, Attorney
Schwabe, Williamson & Wyatt

Jill Gelineau joined Schwabe, Williamson & Wyatt in 1985 and has been a shareholder since 1992. She has developed a litigation practice with primary emphasis on representing landowners in condemnation matters. She successfully represented the Dolans in the Dolan v. City of Tigard trial following its remand from the United States Supreme Court, a case which established some significant property rights for landowners. She also represented Michael Kelley and Danebo Properties in a lawsuit against the City of Eugene, which was settled for \$3.95 million after the City refused to allow Mr. Kelley to develop his property in violation of federal and state takings laws. She successfully represented Modoc Lumber Co when the City of Klamath Falls took 60 acres of its property by eminent domain; the City contended the property was only worth \$100,000 but the jury returned a verdict that the property was valued at \$1.66 million.

Ms. Gelineau has been a speaker at numerous conferences locally, nationally and internationally, primarily speaking on the topics of condemnation and land use, and spoke to the Law Society of England and Wales in London in 1995. She is also the Oregon member of Owners' Counsel of America, an organization of experienced eminent domain lawyers which selects only one attorney from each state.

IMPORTANT UPDATE

UPDATE: IRWA is allowing individuals who have attained 64 credit hours to apply for SR/WA candidacy under the old program. Individuals will have until June 1st to apply for candidacy.

The website has been updated and shows the transition document once you click on "Industry". This link should take you right to the document.

https://www.irwaonline.org/eweb/upload/certification/Transitioning_options.pdf

We believe that this approach will address the majority of concerns from individuals who were working towards obtaining an SR/WA under the old program, but had not yet declared their candidacy.

Representatives from the Credentialing Committee will be in attendance at Region Forums to present the new program, review the transition plan and to answer any questions.

From
The
PDC
Chair

IRWA Chapter 3

Please RSVP
Tamisha Schrunk at
tamisha.schrunk@hdrinc.com

Brenda Howe was not present to win the \$50 jackpot drawing.

**March Lunch
Jackpot is \$75
Good Luck!**

Annie Pulis-Tappouri won the free lunch drawing.

Chuck Wells won the potential new member lunch drawing

Chapter Events

March 31-April 1
C-400 Principles of
Real Estate Appraisal

April 18-19
C-209 Negotiate Effectively
W/Diverse Clientele

May 16-19
C-100 Principles of
Land Acquisition

June 12-16
IRWA International
Education Conference

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Change

One thing in life is inevitable. Things will change. Sometimes we seek it, but most of the time it's thrust upon us. And no matter if its self induced or handed to us, it is unsettling, and often scary. We get married, divorced, have kids, watch them grow up and move out. We change jobs. We move. Good friends move. It's hard to see where those changes will take us. It reminds me of parable a friend told me that has helped me get through times that were full of unknowns. I'm not sure what copy right laws I might be breaking, but since it's said to be 2000 years old, and I can't find a source, I'll risk it.



Jo Ellen Jarvis MAI, RW/AC

A Chinese farmer gets a horse, which soon runs away. A neighbor says, "That's bad news." The farmer replies, "Good news, bad news, who can say?"

The horse comes back and brings another horse with him. Good news, you might say.

The farmer gives the second horse to his son, who rides it, then is thrown and badly breaks his leg.

"So sorry for your bad news," says the concerned neighbor. "Good news, bad news, who can say?" the farmer replies.

In a week or so, the emperor's men come and take every able-bodied young man to fight in a war. The farmer's son is spared. Good news, of course.

Most of the time it's very comfortable to remain the same, but it is inevitable that new situations will appear. I've usually held to the thought that I hate 'growing experiences'. They're uncomfortable and often painful. But looking back, it's those experiences that usually shape who you are, how you handle yourself in situations, and often where the next road takes you.

The 'Good News / Bad News' parable helps me to remember that life is full of turns and you never know what will come of a situation, or how it will affect you later.

At IRWA we're heading into elections, and a new fiscal year. Changes are ahead. We'll have a new board that will take on new challenges. I know I've learned a lot over the past few months, and although there were many times where I was in new territory, and a few times that were uncomfortable, I think the experiences have helped me to grow. I've met friends I never would have known, and had discussions that would never have occurred to me. I'm not sure to what end the IRWA experience will take me, but the journey is definitely worth the effort.

Jo Ellen Jarvis

"Member Spotlight"

Anna Michalski
IRWA CH 3 Secretary



Tony and Anna Michalski

Prior to coming over to the bright side of real estate-ish work, better known as right of way, Anna Michalski saw it as so many others do.

In her words: "I was told by friend and now principal broker, Leigh Enger, that I would make a great right of way agent for many years but didn't know anything more about it than right of way agents are the folks who kick sweet old people out of their homes; I wanted no part of that."

She forgot the part about telling them to take their walkers and wheel chairs, and puppies and kitties with them... but Beaver Tales digresses.

Anna gave RW a shot anyway, starting at HDR in November, 2013, and found that our work is virtually always a positive experience for all concerned, while continually enhancing neighborhoods and communities at multiple levels, town, city, county, state.

"Since coming to HDR I've found that I have the opportunity to work on a variety of projects for many different clients and meet and work with a lot of great people," says Michalski, a California transplant. "I am constantly learning and able to be an advocate for both the projects I'm working on and the folks who are being impacted - very rewarding."



Clockwise from left:
Tony 16, Taylor 15
and Jordan 10



Anna is originally from Corona, California, and moved to Salem, Oregon, in August of 1991, the summer before her freshman year of high school. She worked in the fitness industry for over 11 years before deciding to try out real estate.

This move was dictated by the needs of the three children of Anna and Tony, her husband of 16 years this August. They are, Kids: son, Anthony, Jr., 16, and two daughters, Taylor, 15 and Jordan, 10.

"I had to have the opportunity to work around kids' school schedules," she explains. "We also have a Great Dane, a Chihuahua-Terrier, three cats, 11 chickens and two pet rats that pretty much run the place but allow us to live there."



...continued on page 5

CHAPTER 3 R/W SYMPOSIUM OCTOBER 2016

Chapter 3 Members - Call for Topics!

The 2016 Chapter 3 Symposium is scheduled for October 2016. If you have an idea for a presentation, or know of a speaker that would be a good addition to the program, please contact Leslie Finnigan, at Lfinnigan@ufsrw.com or Lori Hathaway, at Lhathaway@ufsrw.com. This is your opportunity to help shape the Symposium for next year!

Thank you!
Leslie Finnigan, SR/WA



Chapter 3 Education Schedule 2016

Course Date	Course #	Course Name	Facilitator	Location	Coordinator
March 31 - April 1	C400	Principles of Real Estate Appraisal	Norm Lee	Raddison - PDX, OR	Janine Kidd
April 18-19	C209	Negotiating Effectively with a Diverse Clientele	Carol Brooks	Double Tree - Salem, OR	Lori Hathaway
May 16-19	C100	Principles of Land Acquisition	Dan Beardsley	Raddison - PDX, OR	Owen Bartels
June 20-21	C700	Introduction to Property Management	Georgia Snodgrass	Double Tree - Salem, OR	Janine Kidd
September 12-13	C502	Non-Residential Relocation Assistance	Brad Thomas	Double Tree - Salem, OR	Randy Brusven
November 14-15	C800	Principles of Real Estate Law	Matt Hensen	Raddison - PDX, OR	Sharan Hams-La Duca

Please watch Chapter 3's and IRWA's websites for more information about these classes as it becomes available. To register, please visit irwaonline.org.

Updated by Barry Bliss, Chapter 3 Public Relations, Publications & Publicity Chair, 3/9/16.



Education Assistance

WORF tuition assistance is available to all Chapter 3 members for IRWA, classroom numbered courses. WORF is not available for online courses.

Here's how it works...

A member registers online with IRWA HQ and then they will email a copy of their course registration to the WORF representative. Once WORF representative receives the request for assistance and proof of registration the member and HQ will receive a letter confirming WORF's assistance to pay half of the course tuition. **Members are limited to \$500 per year.**

Once you have completed the course, HQ, will send a copy of the sign in sheet to WORF along with an invoice for eligible members. WORF will then order a check and send it to HQ along with approvals for the tuition assistance.

HQ will then reissue a check to the member for the amount of assistance. Note: If the tuition was paid by an employer, it is the members responsibility to turn over the amount of assistance received by WORF.

To apply for WORF Education Assistance, email Marta Goosey at, gragoose@gmail.com

MUSIC CHAIRS

From
The
PDC
Chair

You know what I hate. I hate when you sit on your back deck and see the first star of the night. Then you wish "Star light, star bright, the first star I see tonight, I wish I may, I wish I might, have the wish I wish tonight" and then you realize you just wished on an airplane. Crap – what good is a plane returning from Vegas full of losers going to do for you? That's how I felt at the roll out of the new SR/WA program. I had envisioned a program where you pulled up someone's education and filled in their years of experience and out shot what designation they were eligible for. Well, not quite.

The new program has limitations of applicable classes and a time frame of five years for the classes to be applicable. It's a problem. But as problems go, it is not one we are facing alone. There has been a tremendous outcry from the membership concerning the new requirements and I believe we are being heard. The case has been taken up to the region and the region has reached out to other regions and headquarters has heard and a resolution is afoot. I am not yet ready to say no worries but I trust we are on the way to the solution. Many thanks to the members who were willing to be examples of how the new program would be a deterrent to them.

Sometimes wishing on an airplane can be a blessing. It lets you know that the solution needs to come from you. We are being heard and we are part of the solution. I don't know the solution yet but rest assured as soon as I know it, I will let you know and we will move forward to help as many of you as we can become designated in your field.

Member Spotlight Continued...

Michalski got her Oregon broker's license in 2009 and worked in commercial real estate for five years. "I was helping to build someone else's business and trying to juggle raising three kids and caring for my disabled grandma who had dementia and was bedridden. After having to move grandma into a nursing home in 2013, decided to listen to my wise friend Leigh and give right of way a shot."

Thus, her switch to right of way after four years in real estate, and she has zero regrets. Not only has she had the opportunity to see other parts of Oregon, "but I have come to see and understand just how important it is to maintain the integrity of and expand our infrastructure."

Time off is also takes her around the Northwest, family trips, presumably with permission to leave from the critters.

"We are a Volkswagen loving family who enjoy the beach, being outdoors, taking pictures, keeping up the two acres we live on, serving alongside our church family and finding really good restaurants," Anna says.

"I love my job, the company I work for, and all of the people I get to work with on a daily basis. IRWA has been a great way to get a glimpse into the other disciplines of right of way and network with people I look forward to knowing for many years to come."





*It's that time again to register for the 2016
International Education Conference*

June 12 – 15

**Gaylord Opryland Resort & Convention Center
2800 Opryland Dr.
Nashville, TN 37214
Tel: (615) 889-1000**

**Conference Dates:
Sunday, June 12, 2016 – Wednesday, June 15, 2016**

Registration Rates (all rates are listed in US \$):

	By March 11	March 12 – April 29	After April 29
Member – Full Registration	\$525	\$625	\$700
Non-Member – Full Registration	\$625	\$725	\$800
Daily Registration (per day)	\$225	\$250	\$275
Companion	\$250	\$250	\$300

Upcoming Meetings & Events...

2016 March 18, 2016	International Electric & Utilities Committee Present A "Utility Update and Mock Trial"	Berkeley, CA
2016 March 18-19, 2016	2016 IRWA Region 1 Spring Forum & International Electric and Utilities Symposium	Berkeley, CA
2016 March 28, 2016	International Electric and Utilities Webinar: "Security of the National Grid"	Webinar

Advance.



Actual IRWA members

For your right of way needs, get the IRWA Advantage!

For over 75 years the IRWA has been setting the standard in education for the Right of Way profession. With chapters throughout the U.S., Canada, South Africa, and a growing list of online courses, preparing yourself for a career in Right of Way is convenient and at your fingertips.

Demonstrate your commitment to success and uncompromising professionalism by earning your Certification in 6 Right of Way disciplines; Appraisal; Asset (Property) Management; Environmental; Negotiation/ Acquisition and Relocation Assistance, Uniform Act and the prestigious SR/WA designation (Senior Right of Way Professional).

Learn. Lead. Advance.

Become a member today by visiting www.irwaonline.org or by calling 310-538-0233 ext. 134. In Canada: 888-340-IRWA (4792).

Our Members are Current / Credentialed / Connected



C-400 Principles of Real Estate Appraisal

March 31 - April 1, 2016 Portland, OR

* PLEASE NOTE: To ensure proper registration & credit, if registering for someone other than yourself, you MUST use their log in information.

Or, to mail or fax:

Course Registration Form (U.S.)

Course Registration Form (Canada)

Start Date: 3/31/2016

End Date: 4/1/2016

No. of Days: 2 days

Class Time: 8:00 a.m. - 5:00 p.m.

Tuition:

- **Early Registration (on or before 03/01/2016):** Member: \$375.00 / Non-Member: \$480.00
- **Standard Registration (on or after 03/02/2016):** Member: \$450.00 / Non-Member: \$555.00

**Sign Up Before
3/1/16 for \$75 off**

Credentialing

- **Generalist:** An intermediate course that can be applied towards the RWA, ARWP or RWP program.
- **Specialist:** Required course for the R/W-AC and R/W-URAC programs.

Topics

- Types and Uses of Appraisals
- Types of Value
- Area and Site Analysis
- Highest and Best Use Analysis
- Sales Comparison Approach
- Reconciliation and Final Value Determination
- Introduction to Partial Acquisitions
- Economic Principles
- The Appraisal Process
- Market Analysis
- Cost Approach

Course Description: This course enables participants to demonstrate a basic knowledge of the valuation process and its components. Two case studies (residential and commercial) are utilized throughout the course.

- Express an understanding of basic real estate terms and principles.
- Demonstrate a basic knowledge of the valuation process and its components.
- Discuss the definitions of, and steps in, each of the three approaches to value (cost, sales comparison and income capitalization).
- Solve problems which show an understanding of the three approaches to value.

Instructor: NORMAN H. LEE, SR/WA, RW-AC, is the owner of Blue Star Valuation, a private appraisal firm in Montana. He was formerly Chief Appraiser for the National Park Service-Alaska Region. Over the past 34 years Mr. Lee has gained extensive appraisal experience appraising a wide variety property rights throughout the mid-Western and Western US and Alaska. His specialties include the valuation of partial acquisitions, conservation easements, highway rights-of-way, and pipeline and transmission line right-of-ways. Mr. Lee has been an IRWA instructor since 1982 and was on the faculty of Montana College as an instructor of real estate courses.

Who should take this course:

This course is ideal for new appraisers, for individuals contemplating entering the appraisal field and for experienced appraisers in need of a refresher course.

COURSE COORDINATOR:

Janine Kidd
660 Hawthorne Ave SE, Ste 220
Salem, OR 97301
Phone: (503) 316-5526
Fax: (503) 316-5550
Email: janine.kidd@hdrinc.com

CLASS LOCATION:

Radisson Hotel
6233 NE 78th Court
Portland, OR 97218
Phone: (503) 408-3672
Fax: (503) 408-3678

ACCOMMODATIONS:

Please contact the Course Coordinator for suggestions regarding local hotel accommodations.

C-209 Negotiating Effectively with a Diverse Clientele

April 18 - 19, 2016 Salem, OR

* PLEASE NOTE: To ensure proper registration & credit, if registering for someone other than yourself, you MUST use their log in information.

Or, to mail or fax:

Course Registration Form (U.S.)

Course Registration Form (Canada)

**Sign Up Before
3/17/16 for \$75 off**

Start Date: 4/18/2016

End Date: 4/19/2016

No. of Days: 2 days

Class Time: 8:00 a.m. - 5:00 p.m.

Tuition:

- **Early Registration (on or before 03/17/2016):** Member: \$375.00 / Non-Member: \$480.00
- **Standard Registration (on or after 03/18/2016):** Member: \$450.00 / Non-Member: \$555.00

Credentialing

- **Generalist:** An intermediate course that can be applied towards the ARWP, RWP or SR/WA program.
- **Specialist:** An elective for the R/W-AMC, R/W-EC and R/W-NAC programs.

Topics

- Intercultural negotiations
- Intercultural competence
- Building relationships across cultures
- Intercultural communications
- Cultural dimensions comparison
- Language and culture
- Descriptive vs. interpretive statements
- Dimensions of diversity

Course Description: This course explores the processes, dynamics, challenges and opportunities involved when negotiating with a diverse clientele, with the goal of maximizing each participant's personal negotiating power and effectiveness. Participants will increase their cultural awareness and sensitivity, gain awareness of different negotiation styles, learn intercultural communication skills for resolving conflicts and will be exposed to collaborative negotiation for reaching mutually satisfying agreements with people of diverse backgrounds. Participants will also gain a greater understanding of the causes and roots of misinterpretation, which can cause cultural collisions due to factors such as: the dynamics of communication, behavioral prescriptions, assumptions, perceptions, values, reasoning styles, attitudes, language, social relations, ethnocentrism, ambiguity, orientations and patterns, formality, emotion, different values, attitudes and reasoning styles and their relationships to communication and negotiation.

Instructor: Carol L. Brooks, SR/WA is the Owner of Cornerstone Management Skills, and internationally recognized and award winning author and trainer. She is a Master Instructor with the IRWA and began teaching in 2002. With over 15-yr experience in public utilities and local public agencies, her expertise includes: Easement and land acquisition, negotiations, easement valuation, permitting, easement law, project management, and eminent domain support. Ms. Brooks is the Vice Chair of the IRWA's P.I.P.E. (Partnership Infrastructure Professional Education) chartered to mentor and groom current and new instructors. She is the VEIT Instructor for C213 and C100i. She also wrote the VEIT C100i and Classroom C100i manuals. She is the contributing course writer/editor for Crown College, MN for their business course offerings in China. She is a contributor to ROW Magazine, featuring articles on effective communication skills, communication etiquette and the art of negotiations. Ms. Brooks' column entitled, Back to Basics was featured in ROW Magazine from 2010-2014. She is the recipient of the Louise L. & Y.T. Lum Award for distinguished contribution to education for the r/w professional. She is also the proud recipient of the Mark A. Green Award for Journalistic Excellence and Outstanding Contribution to the ROW Magazine. She is a frequent workshop speaker at the IRWA's annual conference. Carol is also certified to teach in Arizona, Texas, and Oregon. She is a coach/mentor at a local state university for real estate and business majors. She has said, "R/W Professionals exemplify the public good and I want them to have all the communication tools to become the best they can be, and serve our citizens in an exemplary manner." Ms. Brooks presents relevant communication and negotiation techniques in a humorous and engaging way. Her goal is to create critical thinkers in the classroom and prepare the participant to return to the job better than when they arrived on the first day of class.

Who should take this course: This course is geared towards individuals who wish to increase their intercultural negotiation competence.

COURSE COORDINATOR:

Lori Hathaway
PO Box 2354
Salem, OR 97306
Phone: (503) 399-8002
Email: lhathaway@ufsrw.com

CLASS LOCATION:

DoubleTree by Hilton - Salem, OR
1590 Weston Court NE
Salem, OR 97301
Phone: (503) 581-7004

ACCOMMODATIONS:

Please contact the Course Coordinator for suggestions regarding local hotel accommodations.

C-100 Principles of Land Acquisition

May 16 - 19, 2016 Portland, OR

* PLEASE NOTE: To ensure proper registration & credit, if registering for someone other than yourself, you MUST use their log in information.

Or, to mail or fax:

Course Registration Form (U.S.)

Course Registration Form (Canada)

Start Date: 5/16/2016

End Date: 5/19/2016

No. of Days: 4 days

Class Time: 8:00 a.m. - 5:00 p.m.

Tuition:

- **Early Registration (on or before 04/15/2016):** Member: \$690.00 / Non-Member: \$870.00
- **Standard Registration (on or after 04/16/2016):** Member: \$790.00 / Non-Member: \$970.00

**Sign Up Before
4/15/16 for \$100 off**

Credentialing

- Generalist: A core course required for the RWA program.
- Specialist: Required course for the R/W-URAC program.

Topics

- Real property law concepts
- Environmental concerns
- Property descriptions
- Appraisal of real property
- Acquisition / negotiations
- Relocation due to acquisition of real property interest
- Asset (property) management

Course Description: This course outlines real estate law terms and concepts. Participants will gain awareness of environmental issues, learn the methods of acquiring and transferring title to realty, three views of engineering plans and the fundamentals in property description systems. Topics also include the requirements of a valid contract, information on easements, deeds, leases, the appraisal process, successful negotiations, and relocation requirements involved with property acquisition and management.

Instructor: DAN BEARDSLEY, SR/WA, has been involved in right of way and legal fields for over 30 years. He is the Right of Way Manager for Dryden & LaRue, in Anchorage, Alaska. Over his career he has been a private right of way consultant, attorney, CATV design and construction manager, contract and permits manager, and DOT regional Chief Right of Way. A member of the Alaska Bar, author of three IRWA courses and numerous seminars on real estate law, easements, land titles and negotiations. He is a past International President of IRWA.

Who should take this course:

This course is geared toward the new right of way professional with little or no experience in the right of way field, individuals specializing in a specific area and right of way managers desiring a refresher course.

COURSE COORDINATOR:

Owen Bartels
1220 SW Morrison Street, Ste 800
Portland, OR 97205
Phone: (503) 478-1016
Email: obartels@irr.com

CLASS LOCATION:

Radisson Hotel
6233 NE 78th Court
Portland, OR 97218
Phone: (503) 408-3672
Fax: (503) 408-3678

ACCOMMODATIONS:

Please contact the Course Coordinator for suggestions regarding local hotel accommodations.

C700 Introduction to Property/Asset Management

June 20-21, 2016 Salem, OR

* PLEASE NOTE: To ensure proper registration & credit, if registering for someone other than yourself, you MUST use their log in information.

Or, to mail or fax:

Course Registration Form (U.S.)

Course Registration Form (Canada)

Start Date: 6/20/2016
 End Date: 6/21/2016
 No. of Days: 2 days
 Class Time: 8:00 a.m. - 5:00 p.m.
 Tuition:

- **Early Registration (on or before 05/19/2016):** Member: \$375.00 / Non-Member: \$480.00
- **Standard Registration (on or after 05/20/2016):** Member: \$450.00 / Non-Member: \$555.00

**Sign Up Before
5/19/16 for \$75 off**

Credentialing

- **Generalist:** A core course that can be applied towards the RWA, ARWP or RWP program.
- **Specialist:** Required course for the R/W-AMC program.

Topics

- Establish, classify, and maintain a property inventory
- Develop simplified management policies and procedures
- Identify and evaluate risks, hazards and liabilities
- Establish ownership monitoring schedules to control encroachments and other unauthorized uses
- Decide if property should be leased, sold or held
- Recognize advantages and pitfalls of joint use agreements
- Effectively repair and maintain improved properties
- Profitably dispose of excess lands or property rights

Course Description:

This course addresses all major aspects of property and asset management. Participants will learn how to establish a cost-effective management plan that increases profitability, conserves resources and reduces risk exposure for properties managed.

Instructor: Georgia S. Snodgrass, SR/WA, R/W-NAC, R/W-AMC, is a popular Instructor for the CLS-Professional Development Institute (Contract Land Staff) as well as for the IRWA. She obtained her Bachelor of Science Degree in Business Education from Eastern Kentucky University, Richmond, Kentucky and obtained her Master of Science Degree in School Business Administration from Pepperdine University, Malibu, CA. Prior to joining Contract Land Staff, she was a Real Estate Representative III for the San Antonio River Authority with responsibility for acquisition and project management oversight on behalf of the River Authority, plus additional oversight responsibilities for the asset management program. Prior to the River Authority, Ms. Snodgrass was the chief negotiator for the San Diego Unified School District and was responsible for their asset management program for 32 years. She is past Chair of both Regions 1 and 2 and Past Chair of the International Membership Committee. She has been approved since 2007 to teach the 700 Series of IRWA Asset Management Courses as well as IRWA Communications Courses 205 and 213. In addition, she is a Certified Course Coordinator for her chapter.

Who should take this course:

This course is designed for the full-time asset manager or generalist who manages an organization's properties and who addresses all major aspects of property management.

COURSE COORDINATOR:

Janini Kidd
 660 Hawthorne Ave SE, Ste 220
 Salem, OR 97301
 Phone: (503) 316-5526
 Fax: (503) 316-5550
 Email: janine.kidd@hdrinc.com

CLASS LOCATION:

DoubleTree by Hilton - Salem, OR
 1590 Weston Court NE
 Salem, OR 97301
 Phone: (503) 581-7004

ACCOMMODATIONS:

Please contact the Course Coordinator for suggestions regarding local hotel accommodations.

**Beaver State Chapter 3, International Right of Way Association
Board Meeting Minutes for February 12, 2016
Langdon Farms - 24377 Airport Road NE, Aurora, OR 97002**

MINUTES

CALL TO ORDER @ 10:33 AM - PRESIDENT: JO ELLEN JARVIS, MAI, SRA, R/W-AC

ROLL CALL – DETERMINATION OF QUORUM – YES

(13 PRESENT)

OFFICER REPORTS

Treasurer Report: Kari Lowe, SR/WA - Regina Thompson motioned to accept the Treasurer's Report as written for January 31, 2016; Owen Bartels seconded; motion carried.

It is necessary to keep at least \$7,000 in checking in order to avoid incurring any fees. Discussion was had regarding moving excess cash back to savings. Lori Hathaway motioned to transfer \$7,000 from checking to savings, leaving at least \$10,000 in checking. Motion was seconded by Jean Celia; motion carried.

President Report: Jo Ellen Jarvis, MAI, R/W-AC - No report.

President-Elect Report: Lori Hathaway, RWA, R/W-RAC - Will be contacting all of the committee chairs to see if they are willing to continue to serve in their existing positions for the next year.

Vice President Report: Seth Hemelstrand, SR/WA -No report.

Secretary Report: Anna Michalski - Lori Hathaway motioned to accept the meeting minutes as written for November 13, 2015; Francine Dennis seconded; motion carried. Kari Lowe motioned to accept the meeting minutes as written for January 8, 2016; Jean Celia seconded; motion carried.

Committee Reports

Asset/Property Management Report: Vacant

Education Report: Janine Kidd - Course 501 Residential Relocation is coming up February 18-19th and is in need of a course coordinator; Instructor – Brad Thomas, SR/WA - Janine will be working on job descriptions and expectations for course coordinators for better success of classes.

Environmental Report: Jeff Montgomery - Speaking at our April meeting in Salem; not sure what the topic will be yet.

Historian Report: Leslie Finnigan, SR/WA - By-laws have been approved by Eric; chapter needs to vote on them now. - October 2016 ODOT NW Regional/IRWA Chapter 3 Symposium will be held at the Embassy Suites in Portland, OR.

Immediate Past President Report: Regina Thompson, SR/WA - No report.

Local Public Agency Report: Vacant

Meeting Coordinator Report: Tamisha Schrunk - Discussion regarding luncheon locations and trying to accommodate members from north to south. Salem luncheons will be held this year in April, July & October and a Vancouver luncheon will be held in June. Rest of luncheons will be held at Langdon Farms Golf Club. - March speaker will be Jill Gillineau - April speaker will be Jeff Montgomery.

Membership Report: Francine Dennis - New membership applications from: Karl Morgenstern (EWEB), Anna Michalski motioned to accept new member Karl Morgenstern; Joe Gray seconded; motion carried. Annie Pulis-Tappouri, appraiser from Bend. Owen Bartels motioned to accept new member Annie Pulis-Tappouri; Lori Hathaway seconded; motion carried. Chapter 3's membership is up to 213!

Newsletter Report: Barry Bliss (Leslie Finnegan, Proxy) - Website Report – Change to Word Press for website (Michelle Brubaker) \$2,400 includes set up of site and training with as many people as the chapter would like to have trained. This amount is \$600 over budget. Michelle is willing to try to get the sites web hosting cost down through an alternate provider if the chapter would like her to. Regina Thompson motioned that the chapter pay the additional \$600 so that the chapter can avoid having to pay for two hosting sites; Anna Michalski seconded; motion carried.

Nominations & Elections Report: Sharan Hams-LaDuca, SR/WA - No report; See Old Business.

Parliamentarian Report: Jerry Swan, SR/WA - No report.

Pipeline Report: Vacant

Professional Development Report: Regina Thompson, SR/WA - HQ may or may not look into folks affected by the 5 year time period for courses to count toward SR/WA specialty designation; please submit names of people to Regina so that it can be looked in to. RWA & RWP – Both of these designations have really limited the choices of courses that will count toward designation. Brad Thomas, region president, is taking these and other issues to HQ and is asking PDC chairs to bring forth issues this is creating for specific people so that they can be addressed at the international level.

Board Breifs Continued:

Relocation Report: Jean Celia - No report.

Survey & Engineering Report: Pat Hinds, SR/WA - No report.

Transportation Report: Joe Gray (Leslie Finnigan, Proxy) - Would like to have future discussion regarding NW Regional holding on to money they don't feel they have the right to. Possibility of Chapter 3 helping to manage those funds for future NW Regional. Jo Ellen will include this with the March agenda.

Utilities Report: Jaci Margeson, Attorney at Law -No report.

Valuation Report: Owen Bartels, MAI - No report.

Web Manager Report: Jim Lingeman -No report.

Other Reports: None

Old Business: Sound system has been purchased and is here to use for the luncheon for the first time. It would be great to have willing members learn how to set up and take down so that one person is not responsible for managing it. There is a manual available and it was suggested that photos are taken of the current set up and distributed so that everyone has them for reference. Microphone can be plugged directly into speaker in the event that a computer is not in use. Equipment will be stored with Education Chair at HDR office in Salem. Kari Lowe is working on an inventory list of Chapter 3's assets so that we can keep track of everything the chapter has.

Award nominations were submitted for: Newsletter of the Year - Instructor of the Year – Joe Pestinger - Government Employer of the Year – ODOT - Young Professional of the Year – Anna Michalski. Winners will be announced at the conference in June 2016.

Leslie Finnigan is being nominated as Regional Profession of the Year; region officers will be responsible for scoring and results will be announced at the regional spring forum.

Our local voting format will now closely follow the international elections committee process for Employer of the Year and Professional of the Year. A subset will need to be added to the operating manual. Elections and Nominations committee will present those awards in May 2016.

Committee deciding who the winners are, will consist of the elections and nominations committee as well as the immediate past president and historian each year who will use nationals process to put the nominations through a matrix; ideal for their to be an odd number of people participating in the rating of the nominations.

No one can win Professional of the Year if they have won in the last 2 years.

No one can win Employer of the Year if they have won in the last 3 years.

Emails will go out in March along with the slate of officers so that the membership can submit nominations for awards and/or board positions and be encouraged to participate.

Leslie Finnigan motioned that the slate of officers for 2016-2017 be as follows:

President - Lori Hathaway
 President Elect - Seth Hemelstrand
 Vice-President - Kari Lowe
 Treasurer - Anna Michalski
 Secretary - Jean Celia

Joe Gray seconded the motion; motion carried.

Advisory Committee Report: Pam Mason, SR/WA - Need new chair.

New Business: Need to decide as a chapter whether or not we need to establish criteria for Life Members or discontinue offering it at all. Jo Ellen will ask advisory board for guidance.

Date to be decided for Jerry Swan's pilot class of Robert's Rules of Order; test case to be completed in Portland. Leslie is helping Jerry to plan and will talk with Janine to nail down a date prior to our next board meeting.

Open Forum: None

Motion to adjourn made by Lori Hathaway and seconded by Regina Thompson; Meeting adjourned at 11:57 am.

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MARCH 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 March Newsletter Information Deadline	2	3	4 C-901 Engineering Plan and Dev. PDX, OR	5
6	7	8	9	10	11 IRWA CH 3 Board Meeting 10:30am Lunch 12:00pm	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 C-400 Principles of RE Appraisal PDX, OR		
March Holidays Daylight Savings Time Begins - 13 St. Patrick's Day - 17 Easter - 27						

FREE-PRINTABLE-CALENDARS.COM

- 1** March Newsletter Information Deadline
- 4** C-901 Engineering Plan Development and Application Site: Radisson PDX, OR. Coordinator: Hannah Halpenny hannah.halpenny@hdrinc.com *** Class starts at 8:00am
- 11** IRWA Chapter 3 Board Meeting and General Meeting at Langdon Farms Golf Club (Loft in Red Barn) 24377 Airport Road NE Aurora, OR 97002
- 31-April 1** C-400 Principles of RE Appraisal Site: Radisson PDX, OR. Coordinator: Janine Kidd janine.kidd@hdrinc.com *** Class starts at 8:00am

APRIL 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 April Newsletter Information Deadline	2
3	4	5	6	7	8 IRWA CH 3 Board Meeting 10:30am Lunch 12:00pm	9
10	11	12	13	14	15	16
17	18 C-209 Negotiating Effectively with Diverse Clientele Salem, OR	19	20	21	22	23
24	25	26	27	28	29	30
April Holidays April Fool's Day - 1 Earth Day - 22						

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- 1** February Newsletter Information Deadline
- 8** IRWA Chapter 3 Board Meeting and General Meeting at Langdon Farms Golf Club (Loft in Red Barn) 24377 Airport Road NE Aurora, OR 97002
- 18-19** C-209 Negotiating Effectively with a Diverse Clientele Facilitator: Carol L. Brooks, SR/WA, Site: Double Tree Salem, OR. Coordinator: Lori Hathaway lhathaway@ufsrw.com *** Class starts at 8:00am

Officers 2015 - 2016

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